

# KellyDown Tips

Periodic tips to help you use KellyDown more effectively

---

## KellyDown and OneDrive

---

During Windows 10 and Windows 11 setup, you will have seen a **Back up your files with OneDrive** screen telling you about the benefits of saving your files to OneDrive. (Before July 2019, the screen said, **Protect your files with OneDrive**). If you clicked **Next**, you set up **OneDrive** as your default save location and your **Documents** folder was created under OneDrive. If you clicked the **Only save files to this PC** option, you set up your **Documents** folder will have been created in its normal default location.

Whether you save by default to your computer or to OneDrive, all your files are available on your PC. The OneDrive app built into Windows synchronizes your files between OneDrive and your computer, so they are backed up, protected, and available on any device. You can use **Files On-Demand** to free up space or to make sure files or folders are always available on your device, even when you're offline.

While it is always a good idea to regularly back up your files, there are certain files, including the KellyDown database files that are not suitable for use with OneDrive. This is because database files are continually accessed by the application and if they are located under the OneDrive folder, each time they are created, deleted or updated, they are backed up to the OneDrive cloud. To speed up execution, KellyDown creates several temporary files when performing an anti-collision scan. Uploading these files to the OneDrive cloud simply consumes bandwidth with no benefit. The KellyDown database files themselves may be accessed quite frequently during operation and uploading the database to the OneDrive cloud seriously impacts the performance of the application and may even cause accessibility problems.

It is therefore strongly recommended that you do not store the KellyDown database in the **OneDrive** folder on your computer. Instead, you should back-up the KellyDown database to the **OneDrive** folder at regular intervals.

---

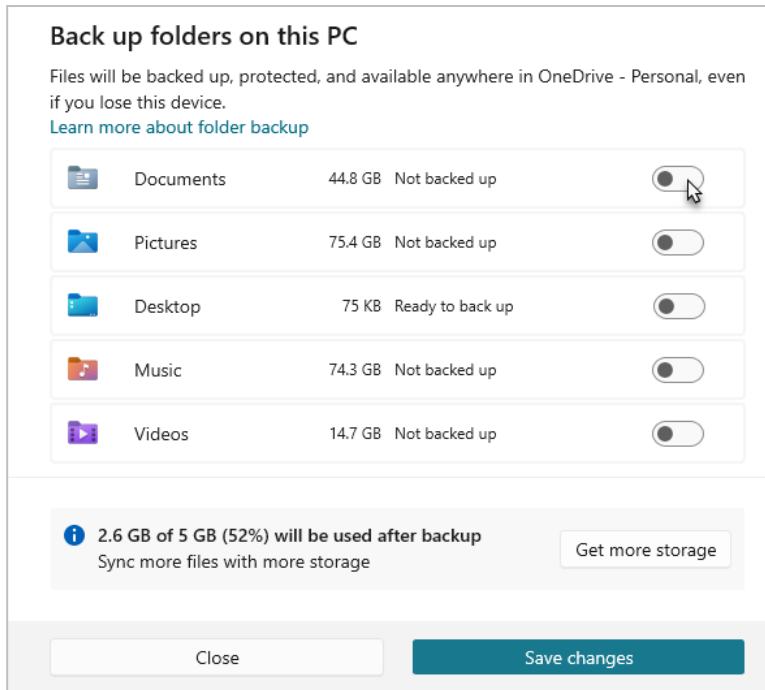
**Note:** this also applies to DropBox folders. It is strongly recommended that you not store the KellyDown database in a DropBox folder.

---

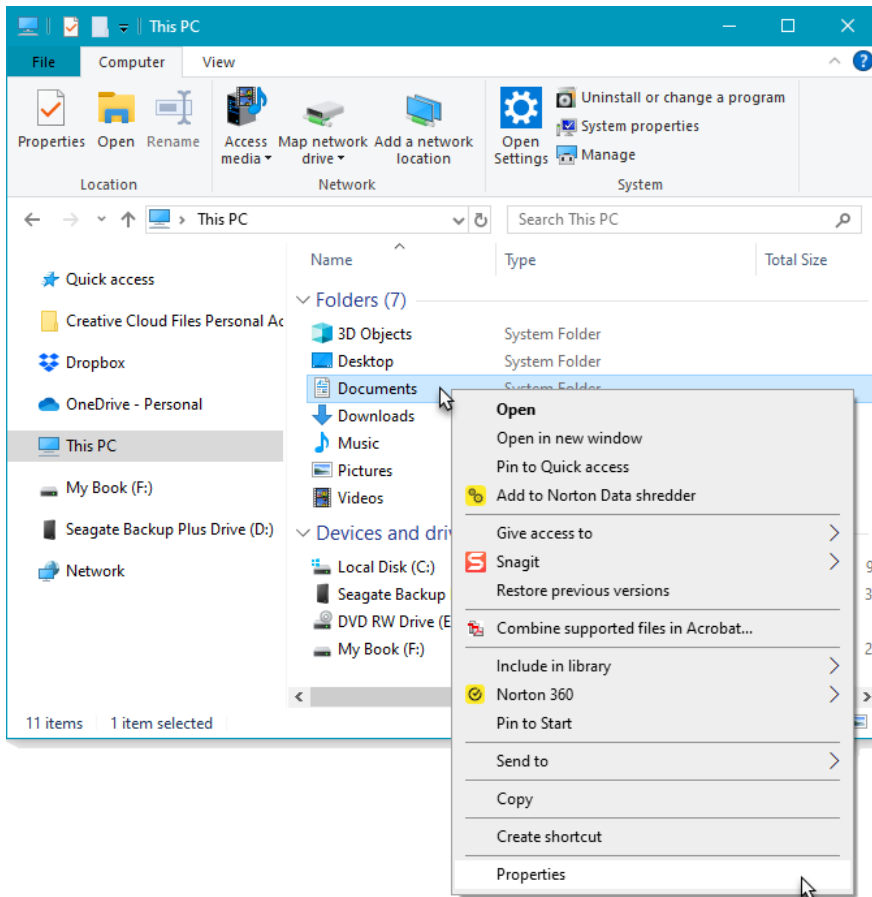
If you initially used the **Back up your files with OneDrive** option when you prepared your computer, you should change the default location of the **Documents** folder so it is not located under the **OneDrive** folder. You should then create a separate **Documents** folder under OneDrive in which to store files that you want continually backed-up to the cloud.

To remove the Documents folder from OneDrive, follow these steps:

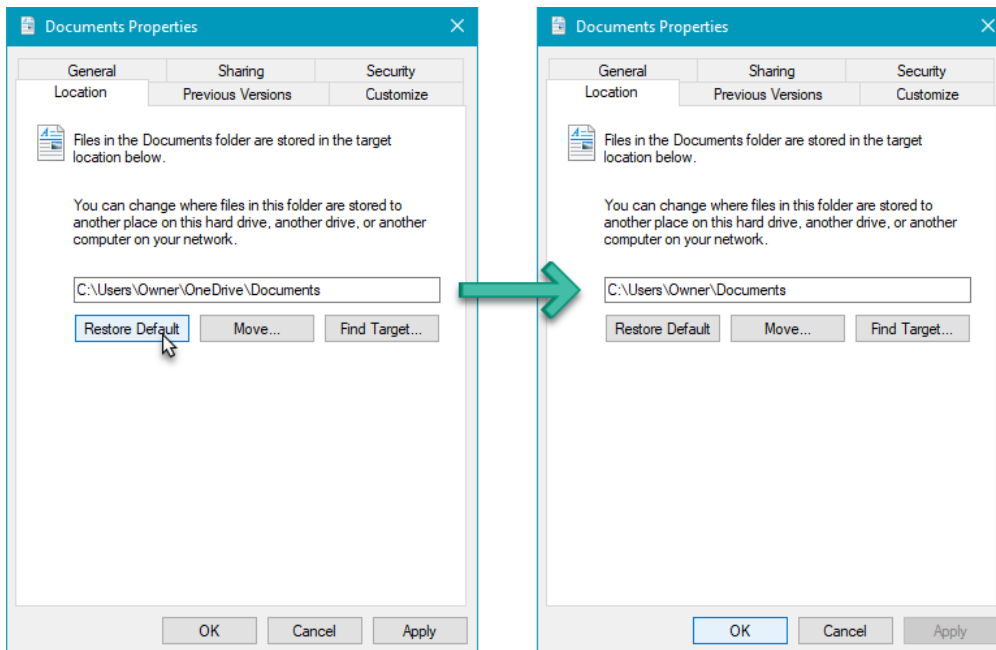
1. **Right-click** on the OneDrive icon in the system tray (bottom-right corner of your screen) and select **Settings**.
2. In the **Settings** menu, go to the **Backup** tab.
3. Click on **Manage backup**.
4. In the **Manage backup** window, switch off the backup toggle next to the Documents folder.



5. Click on **Save Changes**.
6. Next, right-click on the **Documents** folder in File Explorer and select **Properties** from the dropdown menu.



7. Select the **Location** tab and click on the **Restore Default** button to move the folder to its original default location.



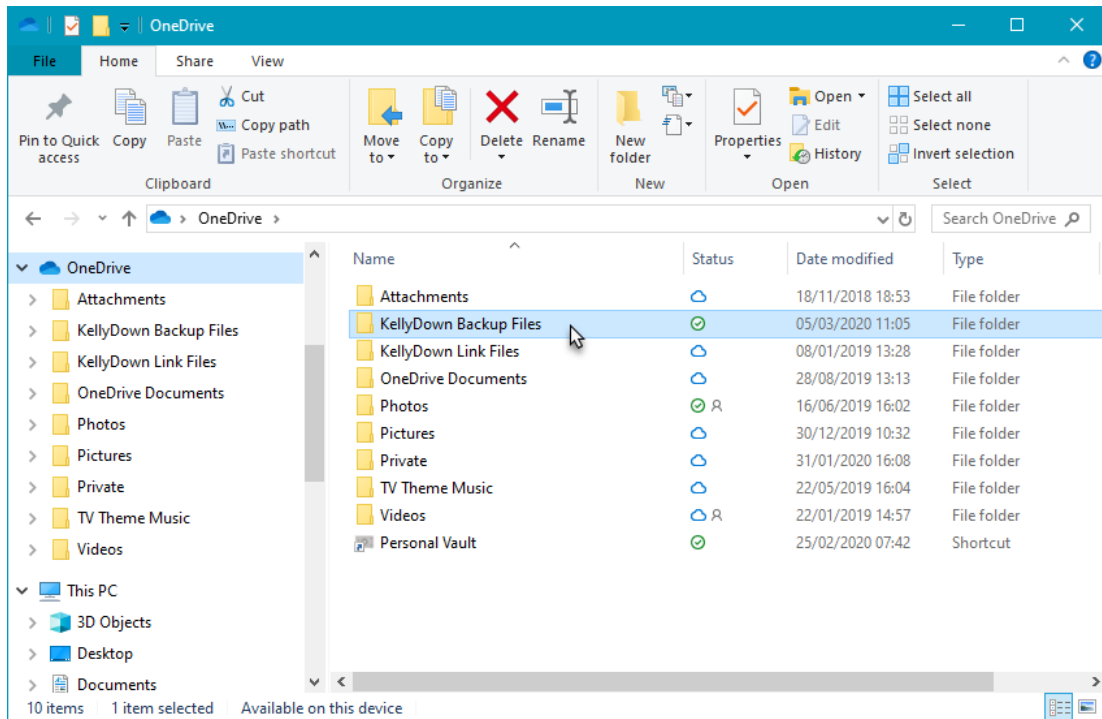
This will prevent Windows from syncing your **Documents** folder to OneDrive and restore it to its default location on your local drive.

---

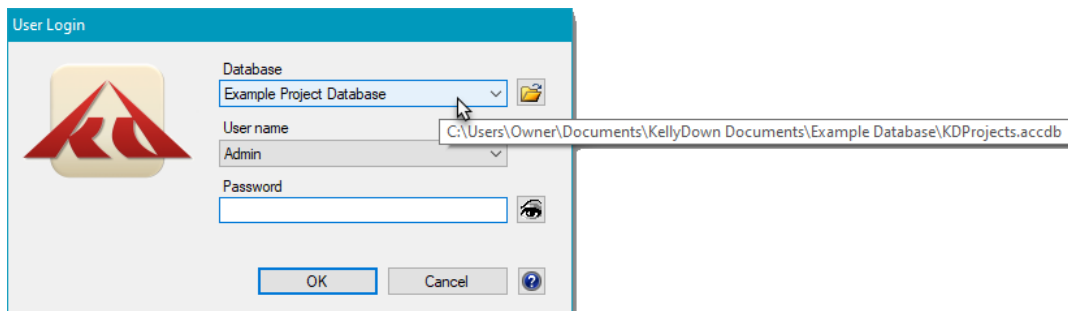
**Note:** If an error message tells you **The folder can't be moved here**, see the alternative solution at the end of this document.

---

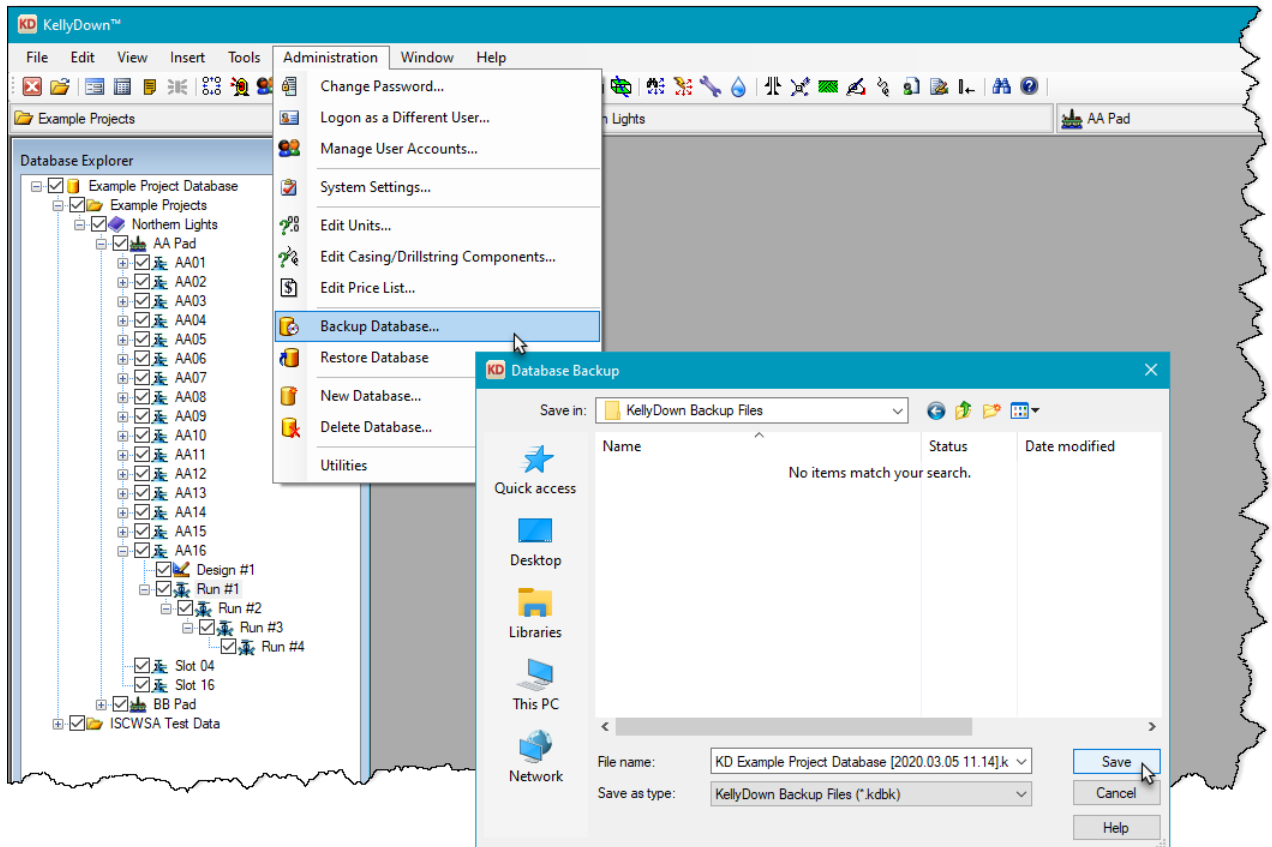
8. Create a new folder in the **OneDrive** folder named **KellyDown Backup Files**.



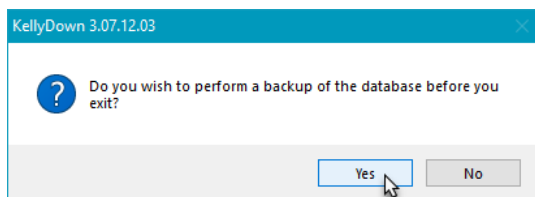
9. Now open KellyDown and if the current database isn't already selected, use the **Locate Database** button to locate it in the **Documents\KellyDown Documents\Example Database** folder.



10. Once KellyDown opens, use **Administration, Backup Database** and locate the **KellyDown Backup Files** folder you created under the **OneDrive** folder. Then click on the **Save** button to save a backup of the current database to the **OneDrive** folder.

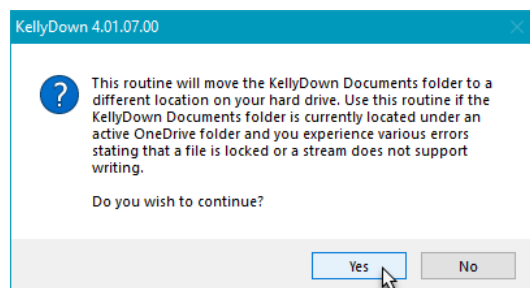
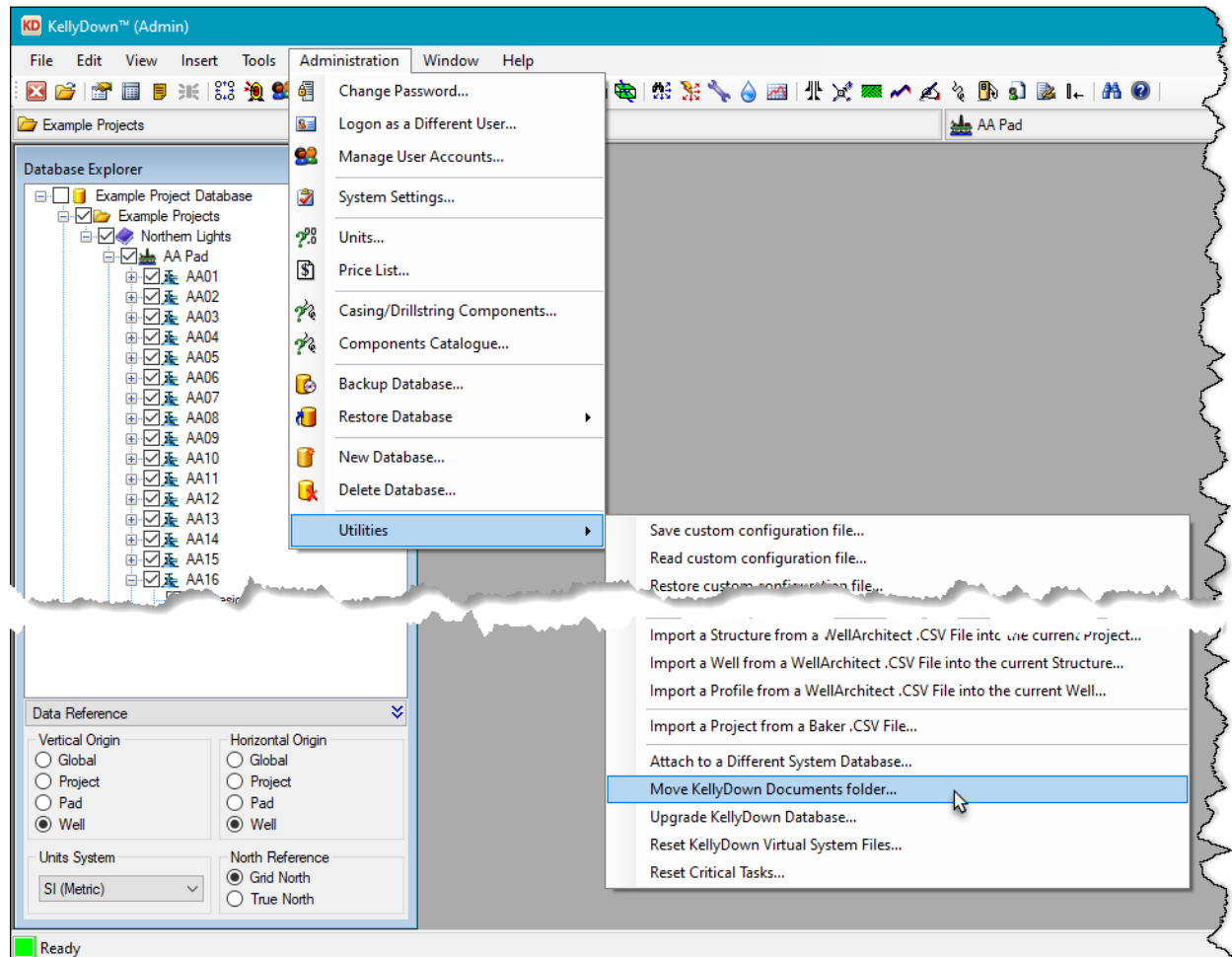


11. Whenever you exit KellyDown in the future and answer **Yes** when prompted to **perform a backup of the database**, a new backup is saved to the same location in the **OneDrive** folder and therefore also backed up to the cloud.

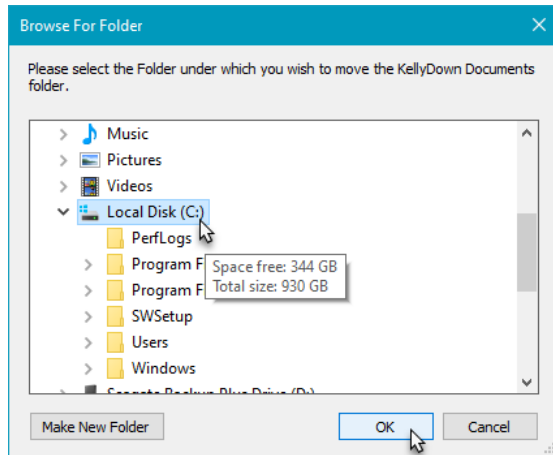


## Alternative Solution

If Windows won't allow you to move the whole Documents folder from the OneDrive folder, use the **Administration, Utilities, Move KellyDown Documents Folder** menu in KellyDown to move just the KellyDown Documents folder to a different location.



We recommend that you select the **Local Disk (C:)** for the new location. This will move all the KellyDown files to the **C:\KellyDown Documents** folder.



Finally, create a new folder in the **OneDrive** folder named **KellyDown Backup Files** as described earlier and use **Administration, Backup Database** to locate the **KellyDown Backup Files** folder. Then click on the **Save** button to save a backup of the current database to the **OneDrive** folder.

Whenever you exit KellyDown in the future and answer **Yes** when prompted to **perform a backup of the database**, a new backup is saved to the same location in the **OneDrive** folder and therefore also to the cloud.

---

If you have a question you would like answered in KellyDown Tips, reply to this email with your question.  
If you would like anything added to KellyDown to make it more useful or user friendly, reply to this email with your requests.  
You can download the latest version of KellyDown from [www.kellydown.ca](http://www.kellydown.ca)  
For other useful tips, please visit the KellyDown Tips and Tricks page at [www.kellydown.ca/tips-and-tricks](http://www.kellydown.ca/tips-and-tricks).  
If you would like to be removed from this email distribution list, reply with "Unsubscribe" in the subject line.

---